



**Julie Davis Lutz, Ph.D.**  
Chief Operating Officer

**Leah Arnold**  
Director  
Career, Technical and Adult Education

**Marie Davis**  
Principal

September 2021

Dear Student,

It is with great excitement that I welcome you to the H.B. Ward Technical Center!

Enclosed in this packet is a wealth of information along with forms that need to be completed and signed by you and your parents/guardians. Your teacher will review information regarding our Code of Conduct, the information in our Student Handbook, Use of Electronic Devices, etc. All of the yellow forms must be completed and returned in order to provide us with emergency contact information, health information, provide you with permission to utilize materials and equipment, etc.

We congratulate you on enrolling in one of our programs to learn about something you have a great interest in and will prepare you to be college and career ready.

We look forward to a great year and if you have any questions, please ask your teacher, our guidance counselor or an administrator at any time.

Sincerely,

Marie Davis  
Principal



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